

SOUTHERN REGIONAL OFFICE  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
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**Dr.M. Ravichandran**  
Director

F.No.TAE-74/2004 | 2984

AICTE 6/4  
11/3

11<sup>th</sup> March 2004

To  
The Principal,  
**Lakireddy Balireddy College of Engg.**  
L.B. Reddy Nagar,  
Mylavalam Mandal  
Krishna Dist.

**(Address for Communication)**

Sir,

I am to state that an Expert Committee will be visiting to your institution on **Saturday 20<sup>th</sup>, March 2004 (FN)** for **(Degree E&T Programme)** as per details given below:

The terms of reference of the Committee are to examine the infrastructural and instructional facilities available with institution for extension of approval beyond the academic year 2003-2004 and /or introduction of additional course(s) and /or variation in intake in the existing course(s) and submit its observations.

Approved Course(s) Intake		Proposed Variation in intake	Period of approval	Proposed Additional Course(s) & Intake	
1. Computer Science & Engg.	60	--	2003-2004	Not Proposed	Nil
2. Electrical & Electronics Engg.	90	--	2003-2004		
3. Electronics & Commn. Engg.	90	--	2003-2004		
4. Mechanical Engg.	60	--	2003-2004		
5. Information Tech.	60	--	2003-2004		
6. Electronics & Instrn. Engg.	60	--	2003-2004		
<b>Total :</b>	<b>420</b>				

I request you to kindly make necessary arrangements for the visit of the Expert Committee on **Saturday 20<sup>th</sup>, March 2004 (FN)**. During the visit, the Expert Committee will inspect complete infrastructural facilities created by the Trust/Society by way of buildings, equipments, library, etc. Hence, necessary arrangements may be made to present a complete picture in this regard to the Committee. **You are also requested to submit to the Expert Committee a copy of the Institutional Profile sent to this office and document details listed in the 2<sup>nd</sup> page of this letter to the Expert Committee at the time of visit.**

**A format of Annual Appraisal report for the teaching faculty is enclosed herewith. You are requested to keep ready the same for all the faculty members and submit to the Expert Committee.**

If necessary, the undersigned may be contacted at the above address in case of any clarification/difficulty with regard to the visit of the Expert Committee to your Institution.

It is the responsibility of the management to provide generator, if power supply is not available at the time of inspection.

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